



City of Mesquite  
Recreation and Parks Department  
100 West Old Mill Road  
Mesquite NV 89027  
Phone: 702-346-8732  
Fax: 702-346-8678



## SOFTBALL / BASEBALL FIELD RESERVATION REQUEST

Tournament Date(s): \_\_\_\_\_

Organization Name: \_\_\_\_\_

Tournament Director: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Please Circle Requested Fields

Pioneer Park Fields:      1                      2                      3

Hunter Park Fields:      1                      2                      3      (Field 3 is **NOT** available for girl's fast pitch)

Old Mill Fields:              1                      2

There is a \$100.00 per tournament set-up fee (**non-refundable**) due with each reservation form.

**For Returning Directors:** Corresponding dates from previous years will be made available to you until January 1. Following this date, if application and fee is not received, those dates will be made available to anyone on a first come, first serve basis.

The City of Mesquite Recreation and Parks Department will send out a packet (by mail and e-mail) **30** days in advance requesting tournament information that **must be returned 7 days** before your tournament for scheduling purposes. (It is vital that this information is received in a timely manner)

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Fee Due: N/A      Fee Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

(All Sports Field Reservations subject to Recreation and Parks Department Approval)

Revised 10-27-09

**SET-UP FEE MUST BE INCLUDED WITH THE APPLICATION FOR EACH SCHEDULED TOURNAMENT**

## **SPORTS FIELDS RESERVATION FEES**

**Regular Day (7:00am to 11:00pm)**

Includes lights, field prep and concession stand access

**\$150.00 per day**

**After Hours Fee:**

**\$50 per hour**

Portable Pitching Mounds (5 available)

**\$100.00 per mound**

<p><b>INSURANCE INFORMATION MUST BE SUBMITTED NO LATER THAN 2 (TWO) WEEKS BEFORE THE TOURNAMENT TO THE RECREATION AND PARKS DEPARTMENT.</b></p>
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- Conditions:
1. Applicant agrees to abide by all rules and regulations of the facility.
  2. \$25.00 fee for returned checks.
  3. Any activities or special arrangements not specifically authorized on this application are prohibited.
  4. Set-up fee must be paid when scheduled; all other fees must be paid within 30 days of invoice.
  5. No glass containers allowed in any park or recreation facilities.
  6. Tournament schedules must be submitted 7 days in advance.
  7. No vehicles are allowed in any park facility.
  8. **Water only** on synthetic fields.

### **OTHER REQUIREMENTS:**

**INSURANCE:** The City of Mesquite does not provide insurance coverage. Contact your local agent. Policy must state the following:

\_\_\_\_\_ This insurance policy will not be canceled without thirty (30) days prior written notice to the City of Mesquite.

\_\_\_\_\_ The City of Mesquite is not liable for the payment of any premium or assessment on this policy.

\_\_\_\_\_ The City of Mesquite is named as additionally insured and/or certificate holder.

\_\_\_\_\_ Name and date(s) of events being covered.

\_\_\_\_\_ GENERAL LIABILITY: Policy showing limits of \$1,000,000 comprehensive general liability insurance, and \$50,000 damage to property.

\_\_\_\_\_ PRODUCTS LIABILITY INSURANCE ENDORSEMENT: (Food or beverage sold or given away).

\_\_\_\_\_ Host Liquor Liability Endorsement.

\_\_\_\_\_ Liquor Liability Insurance Endorsement (Alcoholic beverage sold or given away).

Other: \_\_\_\_\_